

UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI
SCHOOL OF SCIENCES, UENR
DEPARTMENT OF NURSING



ETHICS FOR NURSING STUDENTS

It is expected that all **Nursing Students** will adhere to the rules and regulations of the department. Failure to do so will attract punitive measures as will be decided by the **Disciplinary Committee** of the Department/School.

A. RESUMPTION AND REGISTRATION

1. Resumption and registration procedures will be in conformity with the University rules.
2. There will be **NO** registration for a student in absentia by a colleague.

B. PUNCTUALITY

1. Students must be present in the Lecture Hall or Classroom before the arrival of the Lecturer.
2. Permission should be sought by a student who will be fifteen (15) minutes or more late personally or through a colleague.
3. Any student who will **NOT** be able to attend a Lecture must submit written permission to the Lecturer and receive approval before the lecture period and **NOT** after.
4. Punctuality at the clinical area must also be observed.

C. CONDUCT OF STUDENTS

I. DURING LECTURES:

1. Contributions from a student must be respected by other colleagues and **NOT** to be made mockery of.
2. Noise making during lectures must be minimized as much as possible.
3. Use of cell phones (mobile phones) is prohibited while lecture is in progress. All mobile phones **MUST** be switched off during lectures if not it will be ceased and handed over at the end of the semester.
4. No student is allowed to walk out of a class to receive a call, put on vibration all such phones will be ceased.

II. PRESENTATION OF ASSIGNMENTS:

1. All assignments should be typed with Font size 12 double space with proper Title page.
2. Assignments must be submitted on the date stated by the Lecturer.
3. All submission should be done before the commencement of semester examination.
4. Late submission of assignments will be REJECTED.

III. CLINICAL SETTING

1. In all cases there is the need to recognize oneself as a student. Establish a cordial relationship with staff on the ward and with patients.
2. Attendance to all scheduled clinical practice is compulsory. Any student who absents him/her self without permission will repeat the ward as will be scheduled for him/her.
3. Students should be involved in taking over and handing over of the ward with other nurses or among the students under supervision.
4. They must participate in Ward Rounds, unless there is any instruction from the Ward In-Charge.
5. ALL information and observations must be communicated to the **Ward I/C**. **NEVER** should a student take unilateral decision, unless in an emergency.
6. The rights and dignity of patients/clients and their relatives should be respected.
7. Students should ensure confidentiality of information from patients and relatives.
8. Personal phone calls should **NOT** be received during a procedure, any official call should be referred to the ward in-charge.

IV. OTHERS

1. Students are expected to take proper care of **ALL** properties belonging to the department and the University e.g., library books, chairs and tables, instruments and materials in the demonstration room.
2. Materials, instruments and equipment in the clinical areas must equally be properly handled.
3. Stealing of any form either from the department, on campus or clinical environment will attract heavy punitive measure in accordance with the University regulations.
4. Quarrels or Assaults, among students, with clinical staff or patient should be avoided, failure to conform will attract punitive measures in accordance with the University regulations.
5. Most of the courses are a buildup on previous courses. Hence, All REFFERED papers are supposed to be registered, written and PASSED before one can proceed to the NEXT level.

D. DRESSING CODE

1. ALL students are supposed to dress decently for lectures.
2. Female students must **NOT** wear short, transparent or provocative dresses for lectures.
3. The prescribed white uniform should be worn during clinical sessions.
 - a) **Males**
 - i. White trousers and short sleeves shirt (or Bush jacket).
 - ii. Keeping a bushy beard or goatee would not be allowed.
 - b) **Females**
 - i. White skirt and short sleeve blouse, short white coat and a breast watch.
 - ii. Students must ensure that their hair do not touch the collar of their uniform. i.e., their hair must be styled short and only small black hair accessories can be used.
 - iii. They should avoid heavy make-up with dangling earrings. Only small earrings are permitted.

iv. NO artificial nails or nail polish should be used.

c) Both sexes

- i. Shoes: Black leather full shoes with low heels and rubber sole.
- ii. Name Tag: Should bear the following inscription
 - Name of Student
 - UENSA-UENR
 - Nursing student

N.B: The Senior members of the department and ward in-charges have the right to dismiss students from the clinical area if found inappropriately dressed.

E. ABSENTEEISM

1. **SICK REPORTING:** All sick students are to report to the University Clinic for treatment.
2. Permission must be sought for him/her by other colleagues especially if he/she is supposed to be at the clinical area. The sick students should show evidence of the EXCUSE DUTY form later to the Head of Department or Ward In-Charge.
3. Signed Excuse-duty form shall be presented to the Head of the Department and also shown to the Ward I/C where student has been given some days off duty.
4. If NO excuse-duty is given, the student must report to the ward or attend lectures.
5. A student shall attend all lectures, seminars, workshop sessions and practical prescribed for the course as a pre-condition for writing an examination.

N.B: Any student who is absent from lectures, tutorials and practical classes without proper permission for **a total of 14 days or more in any semester** shall be deemed not to have satisfied the attendance requirements for the semester and shall not be allowed to take part in the end of semester examinations.

II. SOCIAL ISSUES:

If a student has to be absent for a social reason such as wedding, funeral etc. then he/she will apply for permission in writing which will be submitted to the Head of Department for at least a week earlier. Failure to conform will imply that the permission will **NOT** be granted, unless it is an emergency with proper explanation.

F. CHANNEL OF COMMUNICATION

All official communications must be through the Head of Department to Dean of School to its designation.

G. RESPECT BY STUDENTS

All students are expected to respect their Lecturers, non-academic staff, preceptors, and clinicians.

N.B: Remember that NURSING is a noble profession so students must endeavour to maintain the standard and dignity of the profession.